

DEPARTMENT OF
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Date: July 3, 2008

To: All TANF Cash Assistance Policy Manual Holders

From: Melissa Faber, TANF Policy Specialist
Del Bock, TANF Program Manager
Public Assistance Bureau, Central Office.

Subject: TANF Cash Assistance Bulletin TB-44

Please place this bulletin at the beginning of the TANF Manual, Section 702-3.

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SECTION: Case Management

SUBJECT: Sanctions
Time limit for negotiating the FIA/EP

EFFECTIVE DATE: Immediately

INTRODUCTION: Due to ongoing discussions and questions a policy change has been implemented to reduce complications that may arise when a sanction has been imposed and the FIA and EP need to be renegotiated.

Current policy states that if the sanctioned individual is considered a "work-eligible individual" they are required to negotiate and sign both the FIA and EP by the **end of the current month**, prior to the sanction penalty month. A participant who is **not** a work – eligible individual and is not required to negotiate a FIA/EP during the sanction penalty month is required to negotiate and sign the FIA/EP by the **end of the sanction penalty month**

UPDATED POLICY: To streamline this process, policy has been changed to indicate that if the sanctioned individual is considered a "work-eligible individual" they are required to negotiate and sign both the FIA and EP **no later than the 25th of the month**, prior to the sanction penalty month. A participant who is **not** a work –eligible individual and is not required to negotiate a FIA/EP during the sanction penalty month is required to negotiate and sign the FIA/EP **no later than the 25th of the sanction penalty month**.

NOTE:

TEAMS notice A740 and A741 will be updated to reflect this policy change. A TEAMS bulletin will be issued when the changes are in place.

UPDATED MANUAL MATERIAL WILL BE DISTRIBUTED AS SOON AS POSSIBLE. UNTIL THAT TIME, USE THIS BULLETIN AS A GUIDE. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR WORC MONITOR OR REGIONAL POLICY SPECIALIST.

Thank you.